

WANTED

KNOWLEDGEABLE & EXPERIENCED LION
TO SERVE TO COMPLETE 3 YEAR TERM AS
CHAIR – MD N – GLOBAL MEMBERSHIP CHAIR

FROM APPOINTMENT TO – 30 June 2020

SUBMIT COMPLETED APPLICATION FORM TO:

Lion Brenda Billard
MD N Council Secretary Treasurer
1953 Hwy # 2
Milford, Nova Scotia
B0N 1Y0
1 902 758 3298
cstmdn@yahoo.ca

Application must be accompanied by a letter from your Club President or Secretary outlining your club service record and

A letter from your District Governor outlining your District and Multiple District service record

APPLICATION DEADLINE MARCH 31, 2018

- Applicants must possess the abilities and skills to identify, expand and present membership, extension and retention programs that meet the needs of the MD N.
- Travel and related expenses are reimbursed in accordance with MD “N” Rules of Audit

**APPLICATION FORM
MD "N" GLOBAL MEMBERSHIP CHAIR**

NAME: _____ **Date joined Lions** _____

ADDRESS _____

POSTAL CODE _____

TELEPHONE: Work _____ **Home** _____ **Cell** _____

Email _____

Highest Lions Office Held _____ **Date** _____

Occupation _____

Or if Retired, Former Occupation

Number of Sub District Conventions Attended _____

Date of Most Recent attended _____

Number of MD Conventions Attended _____

Date of most recent attended _____

Number of International Conventions Attended _____

Date of most recent attended _____

Briefly outline you experiences on any level with committees or service, related to Constitution, By Laws and Policy Development or Administration.

Signature

RESPONSIBILITIES AS PER MD N COMMITTEE HANDBOOK

- References**
- From the Policy Manual, Appendix 'N', Introduction, pg. 61
 - From the Policy Manual, Appendix 'N', pg.62

Purpose

To encourage and develop programs promoting membership growth and satisfaction.

The primary focus of the GMT Multiple District Team Coordinator is to work with the Membership Team to increase membership in existing clubs, help create new clubs and encourage club success in improving retention and assisting struggling clubs. This will require a simplified communications flow between the GMT, the Multiple District, District and Clubs. Moreover, it will require their full knowledge of the Lions Clubs International MD/District GMT Guides and the role of the GMT/GLT in the Club Excellence process.

Members

Chairperson - GMT Membership Team Coordinator - "Global Membership Chair"

Member - GMT Coordinator N1

Member - GMT Coordinator N2

Member - GMT Coordinator N3

Member - GMT Coordinator N4

Supervised By

Not applicable

Reporting Criteria

The GMT reports and is responsible to the GED Area #2 GMT Leader, and to the MD Committee Chair.

Position Requirements ○ Ideally a recent graduate or member from LCI Lions Leadership Institute.

- Knowledge of LCI, Multiple District and District needs.
- Previous experience organizing training at District Conventions.
- Ability to effectively deliver training and education.
- Ability to effectively collaborate with GLT counterpart to address MD – N needs.
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- Must possess the abilities and skills to identify, expand and present membership, extension and retention programs that meet the needs of the MD N.
- Knowledge of membership, extension and retention programs and field positions, especially District Governor Teams.
- Ability to participate in membership, extension and retention training and development opportunities sponsored by LCI.
- Commits to a three-year term, accepting no other positions that would conflict the time and energy necessary to carry out the duties and responsibilities of the coordinator position.

- The GMT MD coordinator must possess the abilities and skills to identify, expand and present membership, extension and retention development programs that meet the needs of the Multiple District.
- Effective Sub-District level coordination must be provided by the MD Coordinator through webinar and/or Sub-District Workshops. The District GMT and Vice Governors must work with their District Governor to develop Sub-District Goals on new club growth and net membership gain.
- Both Multiple and Sub-District GMT's will need to work closely together in a highly interdependent manner for the benefit and success of the clubs and in support of Lion's commitment to service.

Responsibilities & Performance Goals ○ Organizes and conducts training sessions for District Governors Elect and Vice District Governors Elect at the Multiple District Convention.

- Sanctions sub-District Leadership training programs submitted by the Sub-Districts for funding.
- Reviews, and makes recommendations to MD N Council, on matters referred to the committee from MD N Council.
- Sets development goals, and implements action plans
- Goal Setting
 - a. Set membership, extension and retention goals, and implement an action plan with MD N Council Chair and MD N Council of Governors by September 1st each year.
 - b. Motivate GMT District Coordinators to set goals and develop district and club programs.

- c. Present a budget to MD MD N Council to fund the plan.
- d. Attend MD N Council meetings, fall conference and spring convention when requested.
 - Communication
 - a. Use webinars, District Governors Newsletters, MD communique and/or attend meetings with Sub-District GMT coordinators to communicate goals and implementation procedures at the Sub-District level.
 - b. Update Multiple District and Sub-Districts on new or revised development plans and resources on websites and establish open communication and feedback of Sub-Districts progress.
 - c. Communicate with GLT MD Coordinator monthly to enhance the overall effectiveness of GMT/GLT efforts.
 - d. Submit a quarterly report to GMT Area Leader advising of status of plans and development needs uncovered in districts.
 - e. Utilize webinars and/or attend zone chairs meetings in each Sub-District, where possible, to foster open communication and update success plans on at least a quarterly basis.
 - f. Establish a clear understanding that all zone chairs and GLT members report their success and failures quarterly to the District Governor.
 - Training
 - a. Collaborate with GLT MD coordinator in planning and conducting workshops and seminars.
 - b. Share membership, extension and retention development by using the resources available through LCI.
 - c. Share membership and retention development techniques with Sub-Districts, area team leader and membership operations department.
 - d. Hold workshops at fall conference and spring convention and when requested by MD N Council.
 - e. Motivate Lions members to develop and improve their membership, extension and retention skills.